**What Documents Do you need to Apply for the Paycheck Protection Program Loan**

**Are you a Corporation?**

Required for Account-Opening:

* Certificate of Incorporation (Needs to be Signed)
* Filing Receipt for the Corporation
* EIN Letter given by IRS

Additional documents we may ask for PPP application:

* Certificate of Good Standing \*Good for 1 Year\*
* By-Laws to the Corporation (Usually Not Signed)
* Authorizing Corporate Resolution
* Secretary’s Certificate or Certificate of the Secretary of Resolution
* Letter of Ownership Indicating the Percentages Owned by Each Individual Member
* SSN, TIN or EIN of owners

**Are you a LLC?**

Required for Account-Opening:

* Article of Organization
* Filing Receipt for the LLC
* EIN Letter given by IRS

Additional documents we may ask for PPP application:

* Certificate of Authority
* Authorizing Resolution
* Certificate of Good Standing \* Good for 1 Year\*
* Letter of Ownership Indicating the Percentages Owned by Each Individual Member
* SSN, TIN or EIN of members

**Are you a LLP?**

Required for Account-Opening:

* Partnership Agreement
* Business Certificate (certified copy from Department of State)
* Filing Receipt for the LLP
* EIN Letter given by IRS

Additional documents we may ask for PPP application:

* Partnership Consent or Resolution
* Certificate of Good Standing \* Good for 1 Year\*
* Letter of Ownership: Issued by Attorney or Certified Accountant indicating the Percentages Owned by each Individual partner
* SSN, TIN or EIN of partners